

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

Regular Meeting
Third Monday at 8 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

AGENDA

August 16, 2010

1. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The South Brunswick Post, The Home News & Tribune and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2010.

2. Roll Call

3. Address From the Floor

4. Approval of Minutes July 19, 2010, Closed Session July 19, 2010

5. Professional Reports

- A. Fire Chief
- B. District Coordinator
- C. Insurance Chairman
- D. Treasurer
- E. Joint Code Enforcement Board Representatives
- F. Legislative Report

6. Order of Business

- A. Energy Audit
- B. Items Timely and Important

7. Voucher List (see attached)

8. Address from Floor

9. Adjournment

Voucher List

<i>A</i>	PSE&G	\$2,564.33
<i>B</i>	Kleen-Tec Maintenance LLC	415.00
<i>C</i>	Supermedia LLC	19.95
<i>D</i>	Midco Waste #689	151.57
<i>E</i>	Verizon Wireless	304.00
<i>F</i>	Uni-Select USA	14.78
<i>G</i>	Home News Tribune	93.05
<i>H</i>	Alan Landscaping LLC	668.75
<i>I</i>	Fire Security Technologies, Inc.	250.00
<i>J</i>	Fire Security Technologies, Inc.	2,590.00
<i>K</i>	United Communications Corp.	227.48
<i>L</i>	United Communications Corp.	60.15
<i>M</i>	Antczak's Complete Service Co., LLC	570.00
<i>N</i>	Nat Aleander Company, Inc.	315.95
<i>O</i>	Richard M Braslow, Esq.	45.00
<i>P</i>	Main Electric Supply Company, Inc.	37.04
<i>Q</i>	Main Electric Supply Company, Inc.	123.58
<i>R</i>	Fire & Safety Services, Ltd.	1,500.00
<i>S</i>	Gino's Auto Body Shop	261.80
<i>T</i>	TASC Fire Apparatus, Inc.	582.00
<i>U</i>	TASC Fire Apparatus, Inc.	139.88
<i>V</i>	Quick Response Fire Protection <i>Q R FP special services</i>	675.00
<i>W</i>	Witmer Public safety Group, Inc.	78.50
<i>X</i>	Donald C. Rodner, Inc.	554.88
<i>Y</i>	Verizon	316.21
<i>Z</i>	Monmouth Junction Vol. Fire Department	29.90
<i>AA</i>	Quest Dignostics Incorporated	70.90
<i>BB</i>	Valley Distributors	85.50
<i>CC</i>	BatteryZone, Inc.	97.95
<i>DD</i>	Mc Master Carr Supply Company	321.16
<i>FF</i>	<i>Donald C Rodner</i>	<i>554.88</i>
<i>EE</i>	<i>Fire Security Technology</i>	<i>3,250.00</i>

approved 9-20-10 pf

**REGULAR MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – FIRE DISTRICT #2
August 16, 2010**

CALL TO ORDER

The meeting of the Board of Fire Commissioners was called to order by Chairman Spahr at 7:30 p.m. Followed by the flag salute.

NOTICE OF COMPLIANCE

Chairman Spahr read the Public Law Meeting Notice of the Public Laws of 1975.

ROLL CALL

Present: Mr. Bellizio
Mr. Potts
Mr. Smith
Mr. Young
Mr. Spahr

Absent:

ADDRESS FROM THE FLOOR

No persons present came forward.

APPROVAL OF MINUTES:

Commissioner Young made a motion to accept the Regular Meeting Minutes for July 19, 2010, seconded by Commissioner Potts. No discussion.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Commissioner Smith made a motion to table the Executive Session Meeting Minutes for July 19, 2010, seconded by Commissioner Bellizio. No discussion.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

PROFESSIONAL REPORTS:

Chief's Report: (See Attached)

Chief Brian Spahr gave his July 2010 monthly activity report. The Chief updated the Board of the progress being made on the portable radio functionality changes. The Chief reported that the idea has been presented to the fire department members and it was well received by not only our department but with the other departments as well. These changes will better suit the department and its members during the various functions. The Chief stated that he has met with a few representatives of the Police Department, as well as Chiefs from the other township departments to discuss the 700 Woods Lane incident and other occupancies in which evacuation plans defer from the norm, in addition to other operational requests to work more efficiently side by side. Furthermore, the Chief stated that if the drill is appropriate, an invite would be extended to the police

department for various three-company drills. In addition, the police department stated that the fire department (Line Officers) can attend some of their training sessions to present some fire department operational plans and how we as a fire department expect the police to assist. A representative from the police department will also begin attending the monthly Chief's meeting which will in turn bring the organizations that much closer. A few minor changes have been made to the fire department's box plans so that the proper mutual aid apparatus responds appropriately to the various incidents which occur throughout the town. The Chiefs have also been in touch with the township dispatchers, in which some terminology has been changed and or explained to clarify some recent questions. Once again, the Chief announced that the three company drill is this Wednesday and PSE&G will be the presenting agency.

District Coordinator Report: (See Attached)

Mr. Wolfe gave his monthly report for August 16, 2010. Mr. Wolfe's Coordinator Report is attached. During this time there was lengthy discussion on the fire department's new contract with the Board of Fire Commissioners and when certain tasks should be completed by the Board of Fire Commissioners. In addition, Mr. Wolfe announced that the department has a new member, Greg Dwyer who will respond out of Station 21.

Treasurer:

Commissioner Young reported the following receipt deposited since the last meeting: South Brunswick Township for \$250.00 for the primary election rental of building and for \$105.00 for a Haz-Mat Incident reimbursement. The financial reports were placed in each commissioner's mailbox which reflects all the bills through tonight's voucher list. In regards to the Capital Fund account, it is believed that all equipment is in and no further purchases are needed. That leaves \$13,346.44 left for the new truck purchase and a balance of \$15,540.99 for the Trench Rescue project. The balances can now be cancelled but will be held for a few months in order to insure all purchases are complete. Mr. Young stated that on next month's agenda he will add a section to preliminarily discuss the 2011 budget. Commissioner Potts stated that a resolution will be needed in order to cancel the capital project balances.

Joint Code Enforcement Board Representatives:

Commissioner Bellizio reported that the meeting is to be held on August 18, 2010. The Chairman will be absent and Commissioner Bellizio will be running the meeting.

Legislative Report:

Commissioner Potts gave his monthly Legislative Report. He stated that the Senate has held hearings regarding the 33 bills that the Governor has; however the Assembly has yet to agree to have any sessions, but they have sat down and assigned people to each one of the bills. Mr. Potts received a call from the majority office and was asked if the Fire District Association would meet with Assemblyman Wisniewski who is charing the election portion of the bills. Meetings have taken place with the various entities that would be affected by the bill and they tried to explain that they were very

much against moving the elections and that district lines would be affected. The idea now is to move the fire district elections to November along with the school board elections to be held at the same time as the political elections. Mr. Young questioned if the elections are moved then when persons would vote on the budget. Mr. Potts stated that there is no solid answer, since there are many entities that have questions and concerns regarding that topic.

ORDER OF BUSINESS:

A. Energy Audit:

Mr. Wolfe stated that all paperwork has been submitted and we are currently waiting on the 75% to be sent back. He stated that if the Board decides to continue on and make some of the recommended changes, then they could request the remaining 25%. Commissioner Spahr stated that he has begun to review the audits and discussions will follow about possible changes that could be made, primarily to the stations air handling system and to the purchase of light bulbs.

B. Items Timely and Important

Commissioner Smith reported that the Board and Fire Department have completed negotiations regarding the 2011-2013 Contract and it has been approved and signed by the Fire Department. Commissioner Potts made a motion to accept the contract as presented to the Fire Department, seconded by Commissioner Young. Chairman Spahr opened discussion by questioning if the Board needed a resolution stating that the monies are available for this contract, since it was something stated in the audit report. Commissioner Young stated that yes, it is technically true, whereas Commissioner Potts questioned how you would make a resolution for a three year contract if the budget for those years has yet to be approved. After some discussion regarding the signing of vouchers and writing of resolutions to completely follow the auditor's recommendations the Board has decided to look into this further, but continue paying all bills until a final decision is made.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Chairman Spahr began discussion on the door replacement and repair work to be completed at Station 21. Mr. Wolfe reported that he received two quotes, one verbal quote for approximately \$2,600.00 and one written for \$2,223.55. Commissioner Smith made a motion to accept the quote from Beckhill Door Company to replace the one door and repair the others for \$2,223.55 at Station 21, seconded by Commissioner Potts.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Chairman Spahr began discussion on Engine 206 regarding a possible air leak which may affect the pump and holding of tank water. Mr. Wolfe will place a call to Fire & Safety Services to address the issue.

VOUCHER LIST

Commissioner Young reported that there are two additions to the Voucher List. Those additions include: FF for Donald C. Rodner \$554.88 and EE for Fire Security Technologies for \$3,250.00. In addition, there was a name change to item V which was changed to QFRP Special Services and Item X was deleted and moved to EE. Commissioner Smith made a motion to accept the Voucher List as amended, seconded by Commissioner Bellizio.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

ADDRESS FROM THE FLOOR

No persons came forward.

ADJOURNMENT

Commissioner Young made a motion to adjourn, seconded by Commissioner Bellizio. Meeting was adjourned at 8:40p.m.

Respectfully Submitted,

Alexander S. Broder, Secretary
BOFC – Dist. #2

Monmouth Junction Volunteer Fire Department
Monthly Activity Report
July 2010

FIRE RUNS

20	System Malfunctions
9	False Calls
2	Structure Fires
	Vehicle Fires
-	Refuse Fires
4	Spill / Leak No Ignition
4	Arcing / Shorted Electrical Equipment
2	Fires
	Assist Police / EMS
5	Trees, Brush, Grass Fires
1	Extrications
3	Hazardous Condition
1	Smoke Scare
0	Rescue Call
0	Smoke / Odor Removal
1	Service Call
1	Stand-By / Cover Assignment/ Cancelled en route
	Other

53 Total Runs for 363.48 Man-Hours

DEPARTMENT ACTIVITIES

1	Regular Department Monthly Meeting
2	Work Night
2	Training Sessions/Drills
	Office of Emergency Management Mtg
1	Board of Fire Commissioner's Monthly mtg
1	Line Officer's Meeting
3	Public Relations
0	Committee Function
0	Chief's meeting
	Training detail

269.13 Man-Hours

Total Man-Hours for June 2010: 632.61

Referrals To Fire Safety – 11

On Scene Called - 3

Coordinators Report August 16, 2010

- Fire Security Technologies was at both stations to replace the twelve smoke detectors in Station 20 and the one in Station 21 that failed the sensitivity test reported on last month. Still waiting on the panel upgrade in Station 20.
- Quick Response Fire Protection was at both Stations for the quarterly test on the fire suppressions system. No problems found.
- Pumper 208 is at Atlantic Detroit for maintenance problems that have been on going for the last few months.
- Pumper 206 has had the rear view camera installed and warranty problems have been address, all equipment has been purchased. This completes the capital purchase of the new 206.
- The Chief's car 200 has had the tailgate painted and is at Agin Signs for the gold leaf to be installed.
- Over the last month we have painted all the marked up walls in the Meeting Room and the Members Room. The carpet has been cleaned in the Gym, Members Room, Meeting Room and the Office area.
- All the Gym Equipment has been serviced with no problems found.
- I solicited quotes for the replacement and repair of the doors at Station 21. Two have submitted a quote, (one verbal waiting for written) the low is \$2,223.55 to replace the door and frame in the rear of the station and repair and adjust the front doors.